

## 1<sup>st</sup> Port Coquitlam Scouts Group Committee Meeting October 12, 2017 – Minutes

Attendees: Sheena Webber (Group Commissioner), Rob Clayton (Group Treasurer), Darren Krell, Staci Happell (Acting Group Secretary), Sherri Rudeloff (Group Registrar), Dan Meldrum, Rick Klopp, Greg Markham

1. Scouter's Silence
2. Minutes from September Group Committee Meeting (question raised re: fees – see below)
3. Finance Report – Rob Clayton
  - See separate report for details.
  - Registration fees:

Fee Period	Annual Fee	Scouts Canada Portion	1 <sup>st</sup> PoCo Balance	2016-2017 Annual Fee
Fall (July 1 – December 31, 2017) – <b>except Venturers</b>	\$350	\$215	\$135	\$335
Winter (January 1 – May 1, 2018) – <b>except Venturers</b>	\$185	\$165	\$20	\$150
Fall (July 1 – December 31, 2017 – <b>Venturers only</b> )	\$240	\$215	\$25	\$225

- Question raised regarding Annual Fee – why such a sharp drop in the 1<sup>st</sup> PoCo portion between the Fall and Winter rates? Rob to look into historical records to discover why this decision was made. To be discussed at future meeting.
  - First Vent registration and reimbursement done, as previously discussed.
  - Schools need to be cancelled a minimum of 1 week in advance. Each reimbursement carries a \$25 fee.
  - Meridian RV tax receipt issue being investigated - to be further discussed at next meeting.
4. Registration – Sherri Rudeloff
    - Both Beaver colony and Cub pack to be closed for new members – Cubs could possibly be re-opened if new Scouters are added.
    - A code seems to be available from Scouts Canada for anyone registering but needing alternative payments (payment plans, sponsorship, Venturers, ex) – Sherri and Rob to investigate.
    - A parent is looking into a possibility of sponsorship for all of our No One Left Behind youth. Currently all are in the system as pending. Section Scouters to make sure Sheena has a list of all youth needing this.
  5. Section Reports
    - Beavers – Staci
      - 16 youth registered, 2 pending NOLB, 2 showing pending but not attending so far. Currently forming lodges and working on White Tail Council meeting choices. Attended Group Investiture.
        - ~ Upcoming is the Halloween Train with the Cubs at Bear Creek Park on the 21<sup>st</sup>. Cost per person will be \$10, youth to pay \$5. Asked for up to \$200 for this event, for both sections – approved by unanimous vote.
    - Cubs – Darren
      - 14 youth registered, 18 attending. Cubstart went well. Attended Group Investiture. Upcoming is a family campfire/fishing excursion at Maquabeak Park on Oct 14 and the Halloween Train with the Beavers.
        - ~ Plan to attend the Vancouver Giants hockey game on Dec 9. Group rate including a hot dog and drink is \$28.50, plan to charge \$20 to youth due to low turnout at first bottle drive. Group cost will be \$8.50 per youth as well as full cost for Scouters.

- ~ More Cub Scouters needed, especially ones capable for outdoor activities. Current leadership team is hampered by commitments to other sections as well. One possible Scouter entering registration process but more needed.
- Scouts – Sherri
  - 8 youth registered, 1 interested, possibly 2 more pending. Widgeon was a success with 6 youth attending. Attended Group Investiture. Upcoming is Scout-a-tooie at Camp Ponder with 1<sup>st</sup> Anmore (possibly some other groups as well) on Nov 4-5.
- Venturers – Greg
  - 2 Vents registered, 1 Rover. 1 meeting held so far with 4 attending. Attempting to schedule meetings on Tuesday nights. 1 Vent and 1 Rover attended Group Investiture. Upcoming is Rainbucket in mid-November – cost to youth will be dependent on their participation in the planning.

## 6. Other Business

- Fundraising
  - Darren brought in an example of the workbook to split profits for fundraising with youth in lieu of the Scoutbucks system. All fundraisers to be included, split based on profit for all items sold in applicable fundraisers, hourly for those such as bottle drives. Master list to be kept available and updated with amounts available for each youth. Group has voted to try out this method with a split of 60% for Group and 40% for youth.
  - Bottle Drives
    - ~ First drive earned \$827.05 – pretty decent result considering the low turnout and other difficulties.
    - ~ Decision made to cancel November 5 date as Kilmer won't be available, leaving Jan 7 & May 27.
    - ~ Try to move Jan date to the Saturday (Jan 6) to beat out the many other groups collecting in area. {addendum – bottle depot unable to switch date – they are fully booked on the 6<sup>th</sup>.}
    - ~ Flyers including email address for pickup to be handed out in late December.
    - ~ Maps and organization needed before next date.
  - Coffee
    - ~ 1 order in September – made \$28.50.
    - ~ Order forms available at all time on 1<sup>st</sup> PoCo website or from Staci
    - ~ Full group sales campaign in November – forms to be handed out in each section
  - Chocolates
    - ~ Sheena to bring options from both Purdy's and Charlie's to next meeting to decide on
    - ~ Chocolate fundraiser to be in December
  - Fundraising Coordinator has volunteered – Bill Chisholm. Will be meeting with Sheena this week to discuss a number of options.
- Group Committee Meeting
  - Details being investigated to switch meeting location to Terry Fox Library meeting room instead. Space and cost both more attractive. If possible won't happen until January.
- Group Investiture
  - All sections attended, dodge ball game was well received.
  - Concerns that one youth ended up left behind with only Scouters from other sections available – parent misunderstood pickup time.

- Any communication regarding group events needs to go to all involved. Lack of communication regarding the special presentations led to much confusion and other issues.
- Remembrance Day
  - Concerns regarding the logistics due to the ongoing construction at the skating rink. Darren to investigate what the procedures will be this year.
  - Rob to check with Pat McCarthy in regards to wreath laying.
- Baden-Powell Banquet
  - To be held on February 17, 18, 24 or 25, depending on what is available through the city. Concerns about availability due to ongoing construction. Staci to book.
  - Special presentation and invitations to alumni to be sent for the banquet.
  - Planning for banquet needed once a date is set.
  - Kiarra Murray to possibly do a full presentation at the Banquet of some of her experiences through Scouting, especially including her recent Moot in Iceland, Jambories and the Bowron Lakes trip. She is ascertaining if this will be possible.
- Group Winter Camp
  - Sheena still looking into possibility. Hasn't heard back from first choice, looking into other options.
- Crests/Neckers
  - Low inventory of group/area/council crests – Staci to purchase however many group crests get us the discount and 50 each of area and council crests.
  - Neckers being inventoried. Likely more to be needed. A 1<sup>st</sup> PoCo grandma is willing to create new ones as needed, both material and tartan would be required. A query has been sent out to ask for any specifics on which tartan precisely is used
- Year End Camp
  - Booked for Alice Lake, June 1-3, 2018.
  - Investigating possibility of including a white water rafting trip as part of this camp

\*continued below\*

- AGM
  - Group Positions voted on
  - All minutes will be made available on the website

POSITION	CURRENTLY HELD	WILLING TO HOLD	DECISION
Group Commissioner	Sheena Webber / Kiarra Murray	Sheena Webber	Unanimous
Group Youth Commissioner	<b>VACANT</b>		
Treasurer	Rob Clayton	Rob Clayton	Unanimous
Secretary	Staci Happell ( <b>ACTING</b> )		Unanimous as temporary measure
Group Fundraiser	<b>VACANT</b>	Bill Chisholm	Unanimous
Group Administrator	Jan Borge	Unsure	
Group Quartermaster	<b>VACANT</b>	Rob Clayton	Unanimous
Registrar	Sherri Rudeloff	Sherri Rudeloff	Unanimous
Communications Director	Ashton Ramsay	Unsure	
Communications Assistant	<b>VACANT</b>		
Fundraising Coordinator	<b>VACANT</b>		Fold into main Fundraiser Position
Event Coordinator	<b>VACANT</b>		Looking for people to take on individual events such as BP Banquet, Wrap-up Picnic, Year End Camp
Event Fundraising			Fold into main Fundraiser Position
Beaver Section Scouter	Staci Happell	Staci Happell	Unanimous
Cub Section Scouter	Darren Krell	Darren Krell	Unanimous
Scout Section Scouter			
Venture Section Scouter	Greg Markham	Greg Markham	Unanimous

Next meeting October 11 at 7:00 pm in the Mary Hill School Library